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D.D.S

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## FINANCIAL AGREEMENT & GUIDELINES

### APPOINTMENTS

Since we provide 5-star service to our patients, time scheduled is reserved just for you. Appointment reservations for visits broken without adequate notice **(24 hours) or no call no show** may incur a \$65.00 charge.

### INSURANCE ON ASSIGNMENT

**As a courtesy**, we will file your insurance and will do our best to maximize your benefits. We call to verify benefits & eligibility and go over your insurance with you at your initial appointment. To lower your initial "out of pocket expense," we ask that you take care of your **estimated out-of-pocket** portion of treatment at the time of service, including all deductibles. Balance is due upon completion of work. It is the patient's responsibility to provide our office with all necessary and accurate insurance information prior to appointments. If not given at the time of service, patient becomes responsible for services rendered.

### GUIDELINES

- Payment in full is due at the time of service for all Emergency visits
- If there is no dental insurance on file, payment in full is required at the time of service
- For all services rendered to minor patients, we will hold the parent/guardian accompanying the minor on the first visit responsible for expenses incurred
- A finance charge of 1.5% monthly will apply to past due accounts after 60 days
- You will be responsible for any charges associated with collection costs if your account goes to an outside collection agency due to an unpaid balance after 90 days
- There will be a \$30 fee added for returned checks

### FINANCING AVAILABLE on MAJOR WORK

We offer 6, 12, 18 or 24 month interest free financing with approved credit through Care Credit.

### CREDIT CARDS

We accept Discover, MasterCard, and Visa.

I have read and understand the financial policy outlined above and agree to be bound by its terms. I also understand and agree that such terms may be amended from time to time by this practice.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date